Subject: Building Notes for the New Year: Pets, Bicycles and Office Security

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From: Anderson, Maria (sent by owner-questrom-everyone@bu.edu <owner-questromeveryone@bu.edu>)

To: Questrom Faculty and Staff Mailing List

Dear Questrom Community,

As the building starts to fill up again as the new academic year gets underway, I wanted to send around some reminders about the building.

First, in the past few months there has been evidence (sightings, hair on carpets, other "deposits" on floors) of dogs in the building. The BU policy on pets on campus states: "Dogs and other pets or animals will be permitted inside University buildings only when they are authorized for instructional or laboratory use, or when they are trained guide dogs for the blind and deaf." It has been broadened in daily usage to include registered service dogs for other conditions. Therefore, I ask all members of the community to refrain from bringing pets into the building unless they are properly registered for a service function. Not only is the cleanliness of the building a concern, but also that allergic reactions may be suffered by your colleagues, students or visitors to the building due to the presence of a dog or other animal.

And while there is no specific BU policy prohibiting bicycles from being brought into the building, I would ask those who ride to exhibit common sense and caution. In my 6 years here I am unaware of a reported instance of a Questrom community member's bicycle being stolen when properly locked to the outside bike racks. However, I know some still worry about this, so I would ask that if you insist upon bring a bike into the building that you bring it in through the parking garage and up the service elevator rather than through the atrium, and that you be careful about banging into the doors and walls. Keeping the floors clean is especially important. And, as a reminder, we do have a bike repair kit and pump available in the Susilo Business Center on the first floor should the need arise.

And, lastly, every year we have a handful of thefts occur in the building. Please be mindful of locking your office doors when you walk out and not leaving bags, computers, or other possessions unattended.

Many thanks for your attention to these matters and best wishes for a great start to the new academic year.

Best, Maria

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