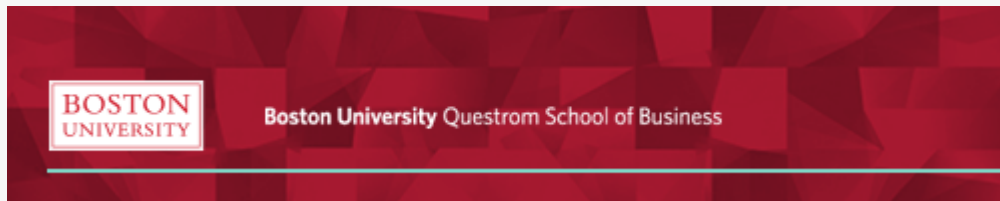


Subject: Spring Semester Updates from Questrom Events and Conferences
Date: Friday, January 22, 2021 at 9:32:23 AM Eastern Standard Time
From: owner-questrom-everyone@bu.edu on behalf of Regan, Matthew
To: Questrom Faculty and Staff Mailing List
CC: Events, Questrom
Attachments: image001.png



Dear Questrom Colleagues,

As we near the start of the spring semester, I wanted to reach out with some updates from Questrom Events and Conferences.

Fall Semester Wrap-up

During the fall semester, we hosted numerous virtual events, conferences, and programs open to the Questrom community and beyond with a total of close to 4,000 attendees! From *Bites and Insights* to the *Your Future in Finance Conference*, events were hosted in Zoom Meetings, Zoom Webinars and Remo. We are excited to for you to see everything we will be able to offer the Questrom community this spring!

Virtual Events

Remo has provided us with a great opportunity to recreate the in-person networking event experience. We've hosted numerous successful events and are excited to continue this platform for spring. If you are interested in using the Remo platform for an event, please fill out the [Event Support Request Form](#). The team in [Questrom Events and Conferences](#) is also [available to help you create engaging, robust virtual events through Zoom Meetings and Zoom Webinars or even a blend of Remo and Zoom.](#)

Closed Caption Services for Virtual Events

Questrom has partnered with [Caption First](#) for our virtual events. Captioning events is an important aspect of ensuring that our events are accessible for everyone interested in attending. The responsibility for captioning can vary based on the intended audience, so we have created a helpful [flowchart](#) to assist in determining when captions are necessary and who is responsible for making these arrangements. The chart also includes language that should be included in your event registration forms. If you have any questions on this, please be sure to reach out to us.

Space Reservations

The process for reserving space in the Hariri building will remain the same

as the fall semester. Detailed information on the space available in the building can be found [here](#) and requests should be submitted through the [Room Reservation Request form](#).

In-person Events

Similar to the fall semester, restrictions remain in place at the state, city, and university levels for in-person events and gatherings. In order to ensure everyone's safety and well-being, **ALL** in-person events hosted or sponsored by any department or group in the Questrom School of Business must be planned through Questrom Events and Conferences. This will allow us to ensure that all guidelines are followed and that we are providing our community with every safety measure possible. If you are interested in planning any type of in-person programming, please fill out the [Event Support Request Form](#) and we will begin the planning process with you.

As always, Questrom Events and Conferences is here to support you. Please don't hesitate to [reach out](#) if there is *anything* we can do to help bring your event to life.

All the best,

Matthew Regan
Events and Conferences Manager

Stacy Alabre
Events Specialist

Stacie Nardizzi
Events Specialist

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