

Questrom School of Business
POSTDOC/FELLOW - APPOINTMENT PAPERWORK

Note: ALL sections of this form must be completed. Incomplete forms will be returned

APPOINTEE PERSONAL INFORMATION

New Appointment Reappointment

WORK AUTHORIZATION STATUS:

U.S. Citizen/Permanent Resident

Non US Citizen/Permanent Resident

Country of Citizenship: _____

Current Visa Yes N If Yes, Type of Visa: _____

Expiration Date: _____

Current EAD card Yes No If Yes, valid from _____ to _____

Last Name

First Name

Social Security Number

Date of Birth

Address

City

State

Zip Code

Email

Phone

Prior affiliation to Boston University? Please check all that apply: Student Staff Faculty

If yes, Where? _____ When? _____ BUID? _____

Please indicate attached Resume/CV Attached

Please confirm approved Position Request Form Approved

WORK ASSIGNMENT

Department

Academic Year

Salary

from: _____ to: _____

Appointment Period

Account/Cost Center

Percent Time Employed

Job Title: **Non-Compensated Visiting Researcher** - an uncompensated employee assisting with research programs or scholarly projects.

Visiting Fellow - a short-term, compensated employee assisting with research programs or scholarly projects; has a Bachelor's degree or equivalent.

Research Fellow - a compensated employee assisting with research programs or scholarly projects; has a Master's degree or equivalent (including All-but-Dissertation status).

Postdoctoral Associate - a compensated employee pursuing professional development while assisting with research programs or scholarly projects; has a doctoral degree or equivalent.

Sr. Research Scientist - a compensated employee with at least five years experience. Demonstrated ability to develop new concepts/research projects and conduct research independently as determined by the nature and requirements of the research program; has a doctoral degree or equivalent.

AUTHORIZATION

Supervisor's Name

Date

Supervisor's Signature

(for internal use only)

DEAN'S OFFICE APPROVAL: _____ DATE: _____

ORG UNIT: _____ POSITION ID: _____ EFFECTIVE HIRE DATE: _____